

**BRIDGEWATER UNITED CHURCH COUNCIL  
EXECUTIVE MEETING MINUTES  
January 15, 2020**

Present: Ewart Morse, Blake Hirtle, Corrine Zinck, Rev. Jeff Chant, David Walker  
 Regrets: Brian Buck

Item	Topic/Discussion	Action
<b>1.</b>	<b>Call to Order</b>	
	Ewart Morse called the meeting to order at 9:40 a.m.	
<b>2.</b>	<b>Annual Congregational Meeting</b>	
	The Annual Congregational Meeting (ACM) will be held on Sunday, March 29, 2020 with a storm date of Sunday, April 5, 2020.	
<b>3.</b>	<b>Governance Handbook</b>	
	<p>It was decided that reference to the roles and responsibilities of District Representatives needs to be included in the Handbook.</p> <p>Discussion regarding persons who Chair Committees and are in other leadership roles and whether these positions/roles could pose a conflict of interest in that they would be a benefit to that person. These roles would include:</p> <ul style="list-style-type: none"> <li>• Chair - Board of Trustees</li> <li>• Chair - Memorial Ministry</li> <li>• Coordinator - Prayer Shawl Ministry</li> <li>• Lead - Greeter/Usher</li> <li>• Leader - Youth Group</li> <li>• President - UCW</li> <li>• Superintendent - Sunday School</li> </ul> <p>It was felt that one person should only hold a specific number of Chair/leadership roles.</p> <p>It was agreed that, since Committee positions are a one-year appointment, at the first meeting of each Committee following the ACM, each Committee would appoint a Chair for the upcoming year (this could be the same person as in the prior year).</p>	<p>Allocate time at the next Council meeting to discuss roles and responsibilities of District Reps.</p> <p>Rev. Chant will plan a workshop with Chairs of Committees to discuss their roles.</p>
<b>4.</b>	<b>Executive Elections</b>	
	<p>David Walker reported from the Nominating Committee. It was felt that, since the Executive operates as a team, it would be better for the Executive to look at vacancies. The list of Executive positions for the upcoming year will be:</p> <ul style="list-style-type: none"> <li>• Past Chair - Ewart Morse</li> <li>• Chair - David Walker</li> <li>• Vice Chair - vacant</li> <li>• Secretary - vacant</li> <li>• Treasurer - Blake Hirtle</li> </ul>	

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	Suggestions were given for persons who could be approached regarding the Vice Chair and the Secretary positions.	
<b>5.</b>	<b>Counting Collection on Monday</b>	
	<p>David Walker reported back regarding his findings from what other churches do for counting collection:</p> <ul style="list-style-type: none"> <li>• St. Joseph’s Catholic Church – count on Monday – they have one large counting team and several members come each Monday (make it a social event with coffee/muffins etc.)</li> <li>• St. Paul’s Lutheran Church – count after church or on Monday morning</li> <li>• Bridgewater Baptist Church – count after church, during church, or on Monday morning or evening</li> </ul> <p>All the above churches have safes. The move to being able to count on Monday would not preclude counting on Sunday as is currently in place.</p>	
<b>6.</b>	<b>Stewardship Workshop</b>	
	<p>Zion United Church in Liverpool is holding a Stewardship Workshop led by Ron Janes on Tuesday, Feb 4, 2020 at 1:30 pm. This workshop is open to everyone. It is hoped that we can follow up with a second workshop on Wednesday, Feb 5, 2020 here at B-United in the evening.</p> <p>It is planned that a group, including Council Executive and the Chair of the Way Forward Committee, will attend on Feb 4<sup>th</sup>. Ideally, they will attend both but certainly, any one, if possible.</p>	
<b>7.</b>	<b>Re-Development Committee</b>	
	An e-mail regarding the first meeting will be going out today.	
<b>8.</b>	<b>Profile Committee</b>	
	<p>The Profile Committee was appointed to update the church’s profile when it was realized that the Ministry needs have changed in that we need a second position to do communion and we need to fill this position. Angela Clifton, as a student for Ordination, is now able to fill this role but approval is required from Regional Council.</p> <p>Corrine Zinck and Blake Hirtle have been serving on this Committee. Blake wishes to step down from this role. Ewart Morse has agreed to replace him so that the work can be completed.</p> <p>It was felt that Angela Clifton’s position description needs to include that she would lead service if Rev. Chant is unable to travel to Bridgewater and the decision is made to hold church in his absence.</p>	

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<b>9.</b>	<b>Inclusivity Anniversary</b>	
	A service is planned for Sunday, January 26, 2020. The inclusivity tartan will be blessed, we will have a cake and there will be a flag. Persons are needed to speak about “how this has been a blessing in their lives”.	
<b>10.</b>	<b>Closing</b>	
	The meeting closed at 11:35 a.m.	

Respectfully submitted,

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Corrine Zinck, Secretary

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Ewart Morse, Chair